

A service of TALX Corporation

Logging In To The Work Number

Accessing Your Account

To login to your account for The Work Number go to www.theworknumber.com:

1. Click the employee's arrow.
2. Enter your employer name or code.
3. Click "Go."
4. Enter your User ID (SSN, Employee ID, or other identifier) followed by your PIN. The screen will prompt you for the correct information.
5. Click "Continue."

You have now successfully logged into The Work Number.

You will see The Work Number Main Menu Web page. From here you have access to all functionality in your personal account on The Work Number Web site.



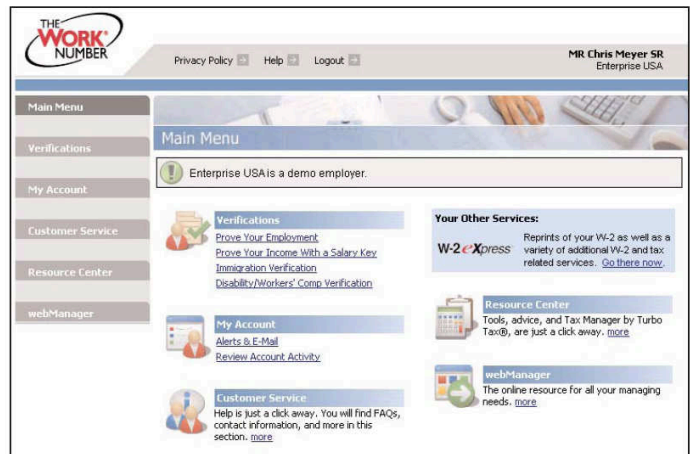
Note
 ID: SSN
 PIN Scheme: Last 4 of SSN + 4 digit birth year

If you have problems with your ID or PIN, contact the Gilchrist Payroll department.

You may also login to The Work Number system using the phone.

Simply call 1-800-367-2884 and follow the instructional voice prompts.

If you have any questions or need additional assistance, visit www.theworknumber.com or call The Work Number Client Service Center at 1-800-996-7566 or 1-800-424-0253 (TTY – Deaf). Agents are available Monday through Friday from 7am to 8pm Central time.



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